

Feroze Gandhi Memorial Govt. College, Mandi Adampur (Hisar)

Advance Adjustment Performa

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|----|----------------------------|---------------|
| 1. | Date of Head of Advance | |
| 2. | Amount of Advance taken | |
| 3. | Purpose of Advance | |
| 4. | Advance in the Name of | Mr./Mrs. |
| 5. | Amount Actually Spent | Rs. |
| 6. | Excess/Spent/Refund | Rs. |
| 7. | Refunded Vidi Receipt No. | |
| 8. | No. of Voucher attached | |
| 9. | Net amount claimed, if any | Rs. |

Dated

Signature