

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution	Firoz Gandhi Memorial Govt College, Adampur (Hisar)
1.2 Address Line 1	Bhadra Road, Adampur
Address Line 2	
City/Town	Mandi Adampur
State	Haryana
Pin Code	125052
Institution e-mail address	gcadampur@gmail.com
Contact Nos.	01669243153
Name of the Head of the Institution:	Dr. Ved Pal Arya
Tel. No. with STD Code:	01669-243153
Mobile:	9812370667

Name of the IQAC Co-ordinator:

Dr. Kaur Singh

Mobile:

9416342746

IQAC e-mail address:

iqacadampur@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

2014-EC(SC)/03/RAR/45

1.5 Website address:

www.highereduhry.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C ⁺⁺	Score 65.25	Sep 16, 2003	5 Years
2	2 nd Cycle	C	1.82	Sep 24, 2014	5 Years (Sep 23, 2019)
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10/12/2012

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional StatusUniversity State ☐ Central ☐ Deemed ☐ Private ☐Affiliated College Yes ☒ No ☐Constituent College Yes ☐ No ☐Autonomous college of UGC Yes ☐ No ☐Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐Urban ☐ Rural ☒ Tribal ☐Financial Status Grant-in-aid ☐ UGC 2(f) 26-03-1991 UGC 12B 26-03-1991Grant-in-aid + Self Financing ☐ Totally Self-financing ☐**1.11 Type of Faculty/Programme**Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Honours classes

1.12 Name of the Affiliating University (*for the Colleges*)

Kurukshetra University, Kurukshetra

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

3

2.4 No. of Management representatives

0

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) Nil

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

1

(ii) Themes

Career Opportunities after graduation

2.14 Significant Activities and contributions made by IQAC

Tried to have maximum output from available resources.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Science labs to be further strengthened with sophisticated equipments Placement cell is to be strengthen for better career opportunities for the students. Organize different programmes for gender sensitization, women empowerment and other socio-cultural issues. Efforts to improve overall students result. Research facilities to be improved in the college. Regular maintenance of infrastructure Remedial classes for slow learners for betterment of education.	Rs 133794 has been spent for labs upgradation Many students participated in job training and placement fair organised in different colleges in Haryana. <input type="checkbox"/> Varied such programmes were held by different designated cells in the college throughout the year. Rs 562646 has been spent for facilities under ICT .

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The IQAC plans for the year were communicated to the Principal. The adequate actions were taken to achieve maximum output.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2			
UG	6			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	8			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	8
Trimester	
Annual	

- 1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☐
(On all aspects)
- Mode of feedback : Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi is decided by concerned university

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.A. honours in Geography course has been started in college.

Criterion – II

2. Teaching, Learning and Evaluation

- 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53	48	5		4

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		02	
Presented papers	01	09	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

172

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

According to affiliating university

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Total	23

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	16	18	03
Technical Staff	53	-	53	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC motivated college teachers to participate in Seminar, Conferences, Workshops and training programmes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sponsoring agencies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Various extension activities performed through NCC, NSS, Women Cell and Eco Club.

Organised camps , rallies, sanitation drives in neighbouring areas.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area			Govt	
Class rooms	38			38
Laboratories	14			
Seminar Halls				
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

The institution is trying to computerise all the administrative activities and library work.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22843		472		23315	
Reference Books	400					
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	115	CS-03 LANG-01 GIS-01	ALL CONNE CTED WITH BROAD BAND FACILI TY	LANG LAB	NIL	11	08	
Added	03					01	02	
Total	118					12	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Networking in Labs- Yes. Some computers are associated with internet facility.

4.6 Amount spent on maintenance in lakhs :

i) ICT

409546

ii) Campus Infrastructure and facilities

iii) Equipments

133794

iv) Others

Total :

543340

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Efforts be made to improve overall results.

Student's performance and learning outcome to be quantified and recorded.

5.2 Efforts made by the institution for tracking the progression

The formal feedback Performa helps IQAC to know about student opinion about different colleges activities and their requirements of changes in college facilities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2339	126		

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1730	70.18		735	29.82

Last Year (2013-14)							This Year (2014-15)						
General	SC	ST	OBC	Physically Challenged	others	Total	General	SC	ST	OBC	Physically Challenged	Others	Total
							1399	479		587			2465

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

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No. of students beneficiaries

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5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td></td></tr></table>		SET/SLET	<table border="1"><tr><td></td></tr></table>		GATE	<table border="1"><tr><td></td></tr></table>		CAT	<table border="1"><tr><td></td></tr></table>	
IAS/IPS etc	<table border="1"><tr><td></td></tr></table>		State PSC	<table border="1"><tr><td></td></tr></table>		UPSC	<table border="1"><tr><td></td></tr></table>		Others	<table border="1"><tr><td></td></tr></table>	

5.6 Details of student counselling and career guidance

Training about interview , communication and basic mathematical skills by different experts.
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No. of students benefitted

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5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

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5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	SC -413 OTHERS-36 OBC-296	5768000 196000 685000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ____ College has a Grievance Redressal Cell which effectively resolves any grievances/complaints brought to it by the staff or the students. Also, Principal at his own level promptly responds to any such complaints and resolves the same_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To transform the rural youth of socially and educationally backward region into professionally competent and socially responsible citizens.

Mission:

The institution is striving hard for the overall development of the students of this rural tract of Haryana.

To provide facilities for higher education matching international standards in this rural part of Haryana.

To develop the spirit of enquiry and a scientific interdisciplinary approach among the students.

Regular maintenance of infrastructure.

Remedial classes for slow learners .

Efforts to improve overall students result.

Research facilities to be improved in the college.

Science labs to be further strengthened with equipments.

To create awareness on contemporary socio-economic-political issues of global as well as local level.

To ensure equity and accessibility of education to all.

Today's society needs human resources empowered with technical and scientific skills having proportionately blended ethical inputs. The institute with its state of the art infrastructure, innovative teaching methods, well equipped labs, rich library, well qualified and dedicated faculty and the supporting staff is making unending efforts towards providing the best assets to the society.

6.2 Does the Institution has a management Information System

Principals give updated feedback to the top management in the Principals 'meetings convened by the directorate from time to time.

Annual Reports are published every year at the end of the academic session which too is an important source of information to the stakeholders and top management.

Regular correspondence between the institute and the directorate is another way of informing the higher authorities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As per affiliating University

6.3.2 Teaching and Learning

Discussions in the staff meetings.

Verbal feedback from the parents, local bodies, N.G.O.'s etc.

Random inspection of classes by the Principal and interaction with students

Advice from the retired teachers and social workers.

Outcomes are in the form of effective teaching-learning process, completion of syllabi as per schedule and commendable extension and environmental activities

6.3.3 Examination and Evaluation

Maintaining transparency in evaluation by telling marks scored in assignments & class tests to students and by pointing out areas in which students need improvement

6.3.4 Research and Development

The institution receives updated information regarding organization of staff training programmes by different universities and institutions and the same percolated down to different departments and individual teachers. Administration not only allows teachers to join such trainings but also motivates them to participate them in maximum number. Such trained staff is given responsibilities through which they can utilized their knowledge and skills for betterment of the teaching environment of the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Maintenance work of infrastructure done by P.W.D. and minor repairs done by construction and maintenance committees

Maintaining good sanitary conditions in the college.

Providing clean drinking water facility.

Addition of more books in the library.

Providing enhanced ICT means and their easy accessibility.

6.3.6 Human Resource Management

Maintaining participatory approach for college functioning Maintaining elaborate and effective system of committees

6.3.7 Faculty and Staff recruitment

Faculty is recruited by the government and deployed as per the requirements. However, the institute provides best environment for the teachers to further their career prospectus in addition to best teaching opportunities and thus not only attracts good faculty but is successful in retaining most of them.

6.3.8 Industry Interaction / Collaboration

Not applicable to the college

6.3.9 Admission of Students

Admission process transparent and duly publicized.
Admission on merit basis.
Reservation as per Government/ University Norms.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

562646

6.6 Whether annual financial audit has been done

Yes ☐ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The institution remains in touch with the alumni through meetings during college convocation and other functions for which alumni are specially invited

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Various activities has been done by ECO CLUB Committee to make the campus eco friendly

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

ICT based teaching and learning ,number of computers and internet facilities enhanced.

Expansion of facilities for language learning.

Coaching for competitive examinations.

Encouraged faculty for more research and publications.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Almost most of the plans thought in the beginning of the year were implemented by taking the adequate action in this regard and the institution is still working for the implementation of the plans.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Participatory approach in the college functioning.

Compulsory computer education & Environment awareness are the part of the teaching – learning activities of the college

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

- 7.4 Contribution to environmental awareness / protection

The entire college campus is fairly well covered with shady trees, shrubs, hedges, medicinal plants and ornamentals which houses a large no. of birds and wild creatures. In other words, the college campus serves as lungs of this small town.

7.5 Whether environmental audit was conducted? Yes ☐ No ☐ NO

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

The college may explore the possibilities of introducing more course options to increase flexibility in course combination keeping in mind latest trends and societal needs.

The college may consider facilities to improve academic qualifications of teaching staff.

The college may consider exploring possibilities of few job oriented courses.

In order to optimize the existing use of physical infrastructure some PG courses need to be initiated in college.

The institution may initiate the process with few subjects preferably career oriented.

The teaching days need to be enhanced to the required minimum 180 per academic year.

The college needs to motivate faculties and encourage them to participate at various conferences , workshops and seminars etc.

Name _____*Dr. Kaur Singh*_____

Name _____*Dr. Ved Pal Arya*_____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test For Engineering
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
